

Tue

1

January

New Year's Day

DECEMBER						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JANUARY 2013						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

FEBRUARY						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

SHIFT AT A GLANCE
High Level Overview Of What Happened Today

Initials Initials Initials Initials Initials

SHIFT	AM	THUMBS UP	THUMBS DOWN
	COOK TIMES	:	:
	WEATHER		

OPEN CHEF
MID CHEF
PM CHEF

AM COVER COUNT
PM COVER COUNT
TOTAL COVER COUNT

AM FOOD \$
PM FOOD \$
TOTAL FOOD \$

FOOD SAFETY TIP
Store - For best quality, store frozen raw ground meats no longer than 3 to 4 months; cooked meats, 2 to 3 months.

TOMORROW'S SCHEDULE CHECKED FOR CHANGES/OPPORTUNITIES

TEMP CHECK	AM	FREEZER 1	FREEZER 2	FREEZER 3	WALKIN 1	WALKIN 2	WALKIN 3	WALKIN 4	LINE 1	LINE 2	LINE 3	LINE 4	LINE 5	BAR 1
	PM	0	0	0	0	0	0	0	0	0	0	0	0	0

REPAIR & MAINTENANCE
Repairs, Scheduled Maintenance, Parts Ordered, etc

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ITEM	REPAIR COMPANY	PHONE #	CONTACTED?	COMPLETED
DESCRIPTION			YES NO	<input type="checkbox"/>

FOOD / BEV / SUPPLY
To Be Ordered, 86 Items, Vendor Issues, etc

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ITEM	SUPPLIER	PHONE #	CONTACTED?	COMPLETED
DESCRIPTION			YES NO	<input type="checkbox"/>

COMMLOG KITCHEN LOG
8.5" X 11"

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ORDERS
To Be Placed, To Be Delivered, etc.

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VENDOR	COMPLETED	VENDOR	COMPLETED	VENDOR	COMPLETED
VENDOR	COMPLETED	VENDOR	COMPLETED	VENDOR	COMPLETED

86 ITEMS
Ran out of, spoiled, etc

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TIME	REASON	NOTES
TIME	<input type="checkbox"/> RAN OUT <input type="checkbox"/> SPOILED <input type="checkbox"/> OTHER	
TIME	<input type="checkbox"/> RAN OUT <input type="checkbox"/> SPOILED <input type="checkbox"/> OTHER	
TIME	<input type="checkbox"/> RAN OUT <input type="checkbox"/> SPOILED <input type="checkbox"/> OTHER	
TIME	<input type="checkbox"/> RAN OUT <input type="checkbox"/> SPOILED <input type="checkbox"/> OTHER	
TIME	<input type="checkbox"/> RAN OUT <input type="checkbox"/> SPOILED <input type="checkbox"/> OTHER	

SANITATION / SAFETY
Issues identified, resolutions needed, etc.

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