

DECEMBER						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JANUARY 2013						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

FEBRUARY						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

January 1 Tue
New Year's Day

QUOTE
 Anger is seldom without an argument but seldom with a good one. Lord Halifax

LEGAL DRINKING AGE BIRTHDATE
January 1, 1992

TODAY IN HISTORY
 1995 Last "Far Side" by cartoonist Gary Larson (started 1980)

+ - ! PREVIOUS SHIFT
 Highlights, Lowlights, Issues To Be Addressed

**COMMLOG
 SHIFT PLANNING LOG
 8.5" X 11"**

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 **THIS SHIFT - PRIORITIES**
 Reservations, VIPs, Events That May Impact Business

 **GUEST SERVICE**
 Special Focus, Issues, Positive Guest Comments

Understanding what items to suggest and pair with an entree complements the entire meal.

 **FOOD - QUALITY & SPECIALS**
 Food Specials, New Menu Items, 86 Items

Store - For best quality, store frozen raw ground meats no longer than 3 to 4 months; cooked meats, 2 to 3 months.

 **SAFETY**
 Guest Safety, Food Safety, Personal Safety

? ADDITIONAL INFORMATION
 Staffing Issues, Upcoming Events, Etc

AM ROLL CALL

Tue Jan 1 2013

STAFFING FOH

SERVER	TIME IN	HOST	TIME IN
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			

MANAGER 1	TIME IN	MANAGER 2	TIME IN

SOUP OF DAY	DRINK OF DAY

SPECIAL(S) OF THE DAY

STAFFING BOH

COOK	TIME IN	DISH	TIME IN

**COMMLOG
SHIFT MEETING PLANNER
8.5" X 11"**

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PM ROLL CALL

Tue Jan 1 2013

STAFFING FOH

SERVER	TIME IN	HOST	TIME IN
1			
2			
3			
4			
5			
6			
7			
8			
9			
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12			
13			
14			
15			
16			

MANAGER 1	TIME IN	MANAGER 2	TIME IN

SOUP OF DAY	DRINK OF DAY

SPECIAL(S) OF THE DAY

STAFFING BOH

COOK	TIME IN	DISH	TIME IN